

SCHOOL DISTRICT OF NEW LONDON

ADMINISTRATIVE GUIDELINE 363 - TECHNOLOGY AND ACCEPTABLE USE

- A. The District recognizes that the parent(s) and guardian(s) of minors are responsible for conveying the standards that their student(s) should follow in addition to the acceptable use policy set by the District. Since users may have access to material which is beyond the District's control, users remain vulnerable and parent involvement is strongly encouraged. If a parent/guardian has concern regarding access to or use of technology, they must inform the building principal.
- B. Acceptable use of technology
1. Supports the mission and educational objectives of the District.
 2. Curricular learning appropriate for school.
 3. Accessing research tools as directed by District staff.
 4. Creating and sharing user work, including collaborative projects using unique resources.
 5. Saving and storing school projects on network resources.
 6. Appropriate use of District software programs.
- C. Unacceptable use of technology
1. Using or accessing technology for purposes with no clear educational value.
 2. Storing, accessing, creating or displaying obscene, pornographic, profane, threatening, racially offensive, or illegal material.
 3. Any attempt to modify, destroy, or abuse in any way system components including hardware and software.
 4. Attempting to bypass or override the District's safeguards including websites/web services and downloaded proxies.
 5. Vandalism, harassment, insults, attacks on others, bullying, or any other malicious activity deemed inappropriate.
- (1) Vandalism is defined as damaging technological devices or systems.

(2) Harassment is defined as the persistent annoyance of another user, or the interference of another user's work.

6. Violating copyright laws or plagiarizing the intellectual property of another individual or organization without permission.
7. Using or attempting to use another person's password to access or trespass in another person's folders, work, or files.

D. User rights

1. Users should be aware that network use is not guaranteed to be private. System operators will have access to all user accounts and district owned devices. Users should not expect privacy in any work that they do, any communication that they make, or any material that they save. Programs, files, and/or messages relating to or in support of unacceptable or illegal activities will be reported to the proper authorities.
2. Access to technology and the Internet via the District network is a privilege, not a right.

E. The policy will be published annually in district handbooks.

F. Violations

1. Any action by a user that is determined by the System Engineer, professional educator, building principal, District Administrator, or other district employee to constitute an inappropriate use of technology or to improperly restrict or inhibit other users from using technology is strictly prohibited and may result in termination of offending user's privileges. Users specifically agree not to submit, publish, view, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material. Transmission of material, information or software in violation of any local, state, or federal law is prohibited. This includes the transmission of confidential user, personnel, or other school district record information.
2. It is the policy to the School District of New London that disciplinary action will be taken against any user in violation of the conditions above. School disciplinary action may include but not limited to loss of privileges and/or use of technology, suspension, expulsion, and/or referral to legal authorities which may result in police involvement and legal prosecution.

ADOPTION DATE: March 10, 2003

REVISION DATE(S): July 13, 2009; August 9, 2010; May 9, 2011; June 25, 2018

REVIEW DATE(S):

CROSS-REFERENCE: Policy 363 Technology and Acceptable Use
Policy 522.7 Staff Technology Acceptable Use
Policy 771.1 Copyright

LEGAL REFERENCE: Public Law No, 110-385; Title II of the Protecting Children in the 21st Century Act
Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)]
Communications Act of 1934 Section 254(h)(5)(B) [47 USC 254(h)(5)(b)]